



Communication Excellence

Do you want to enhance professionalism, teamwork, interpersonal skills and relationships?

This program will benefit individuals and your organization by helping attendees:

- ◆ Enhance communication and teamwork between employees.
- ◆ Help attendees realize their strengths and opportunities as a communicator.
- ◆ Develop effective communications skills and standards.
- ◆ Create and maintain healthy relationships at work, at home, in the community and beyond through improved interpersonal skills.
- ◆ Enhance employee engagement, teamwork and value, contributing to greater productivity.
- ◆ Encourage accountability.
- ◆ Enhance the employee and customer experience.

Date: Wednesday, February 26, 2020

Time: 9:00-3:30

Location: Maine State Library, Maine Author's Room, Augusta, Maine

Target audience: Any employee who wants to enhance their communication skills with coworkers, supervisors, peers, clients, community members, and the list goes on.....

Participant comments from class evaluations:

"I am a better employee, father, husband and person as a result of this class."

"I have never been so moved to be a better person and employee."

"It made everyone seem more human."

"This is one of the best, if not the best communications programs I have ever attended."

Investment: \$295.00 per participant (includes lunch, and all materials)

Register Today ---- Space is limited

To register, simply email Lee at lee@simplyputllc.com the following information:

- ⇒ Name
- ⇒ Organization
- ⇒ Job Title
- ⇒ Email address

Upon receipt of email registration, your reservation will be confirmed and an invoice will be sent for prepayment.

If you have any questions, please contact Lee at lee@simplyputllc.com.



Nurturing growth from within

Lee Ann Szlog

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