



Become the BEST Supervisor

Maximize your ability to be the BEST supervisor and leader by discovering:

- ⇒ The power of you and your communication style to coach effectively
- ⇒ Techniques to communicate persuasively
- ⇒ The influence of your leadership
- ⇒ The power of setting expectations
- ⇒ How to manage time to maximize your productivity
- ⇒ Effective performance management techniques to HELP improve performance
- ⇒ Recognition: An easy and powerful source to enhance success—yours and others
- ⇒ How to maintain energy to energize others

Date: Wednesday, January 29, 2020

Time: 9:00-3:30

Location: Maine State Library, Maine Author's Room
Augusta, Maine

Participant comments from class evaluations:

"This is the BEST class I have ever taken!!!!!"

"The concepts have all had a profound effect on me and you have inspired me to work harder at it than I ever have."

"The supervisor class that Lee Ann facilitated was extremely beneficial."



Nurturing growth from within

Lee Ann Szelog

simplyputllc.com

lee@simplyputllc.com

Registration Form

Register Today ---- Space is limited

Wednesday, January 29, 2020, 9:00-3:30, Maine State Library, Maine Author's Room, Augusta, Maine

Investment: \$295.00 per participant (includes lunch, and all materials)

Please send registration to Lee at lee@simplyputllc.com

Name	
Organization	
Job Title	
Mailing Address	
Email Address	
Telephone	

Upon receipt of the completed Registration Form, your reservation will be confirmed and an invoice will be sent for prepayment.

Casual business attire is appropriate. Lunch is included.

If you have any questions or special requirements, including dietary, please contact Lee by January 19th at lee@simplyputllc.com.